



BOARD OF DIRECTORS MEETING MINUTES

Sunday 23rd April 2017 (Following 2017 AGM)

AELEC Lecture Theatre, Tamworth NSW

1	MEETING OPENED – 7.20 pm	C	ACTION
	ATTENDANCE: Malcolm Hume, Fred Burton, Nicole Steinberger , Steven Conn, Chris Burton, Leanne Prime, Sharon Woodhams, Jodie Saville (minute taker)		

2	APPOINTMENT OF BOD OFFICE HOLDERS	C	ACTION
	<p>The Chairman and sitting president declared all positions vacant.</p> <p>Nominations called for the position of President. Malcolm Hume - Nominated by Leanne Prime: Seconded: Sharon Woodhams Nicole Steinberger – Nominated by Steven Conn: Seconded: Fred Burton No further nominations. A vote was called for, 2 in favour of Malcolm Hume and 3 in favour of Nicole Steinberger Nicole Steinberger was declared President</p> <p>Nominations called for the position of Vice President. Steven Conn - Nominated by Nicole Steinberger: Seconded: Chris Burton No further nominations. Steve Conn was declared - elected unopposed.</p> <p>The Immediate Past President is held by Malcolm Hume</p> <p>Nominations called for the position of Company Secretary & Finance Officer. Nicole Steinberger declared an interest in Company Secretary Fred Burton declared an interest as the Finance Director No further nominations or declarations for positions Nicole Steinberger was declared elected unopposed as Company Secretary Fred Burton was declared elected unopposed as Finance Officer</p>		

3	ALLOCATION OF PORTFOLIO HOLDERS	C	ACTION																
	<p>The remaining Board members allocated the following portfolios</p> <table border="0"> <tr> <td>Malcolm Hume</td> <td>Registrations Committee</td> </tr> <tr> <td>Nicole Steinberger</td> <td>Non Traditional/Non Competitive/Amateur</td> </tr> <tr> <td>Chris Burton</td> <td>Futurities/Journal/International/Journal</td> </tr> <tr> <td>Fred Burton</td> <td>Futurities/Breed Improvement</td> </tr> <tr> <td>Leanne Prime</td> <td>Journal/Information Services/Promotional</td> </tr> <tr> <td>Sharon Woodhams</td> <td>Youth/Breed Improvement</td> </tr> <tr> <td>Steven Conn</td> <td>Amateur/National Show/ Non Traditional/Non Competitive</td> </tr> <tr> <td>Managed by the board</td> <td>Regional Clubs/Rules & Regulations/Judges Show/Points & Awards</td> </tr> </table> <p>The Executive are Malcolm Hume, Nicole Steinberger, Steven Conn & Leanne Prime</p>	Malcolm Hume	Registrations Committee	Nicole Steinberger	Non Traditional/Non Competitive/Amateur	Chris Burton	Futurities/Journal/International/Journal	Fred Burton	Futurities/Breed Improvement	Leanne Prime	Journal/Information Services/Promotional	Sharon Woodhams	Youth/Breed Improvement	Steven Conn	Amateur/National Show/ Non Traditional/Non Competitive	Managed by the board	Regional Clubs/Rules & Regulations/Judges Show/Points & Awards		
Malcolm Hume	Registrations Committee																		
Nicole Steinberger	Non Traditional/Non Competitive/Amateur																		
Chris Burton	Futurities/Journal/International/Journal																		
Fred Burton	Futurities/Breed Improvement																		
Leanne Prime	Journal/Information Services/Promotional																		
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4	FINANCIAL	C/P	ACTION
4.1	That the fees be reviewed as presented. A brief discussion was held, and it was decided to allow all BOD members time to review with a decision to be made within 2 weeks		NS

5	ADMINISTRATIVE MATTERS	C/P	ACTION
5.1	a. Approval of membership Applications– lists from 01/01/2017 to 20/04/2017 Moved Leanne Prime, seconded Fred Burton b. Approval of Amateur & Master Amateur applications – lists from 01/01/2017 to 20/04/2017 Moved Sharon Woodhams, seconded Leanne Prime		Office

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Move under section 2 of the PHAA Policy and Guidelines that the refund requests submitted to date be reviewed by the current Board at this meeting.

Moved Malcolm Hume: Seconded Nicole Steinberger

6 CORRESPONDENCE		C/P	ACTION
6.1	<p>National Show</p> <ul style="list-style-type: none"> i. Refund – <Member> – Horse Vetted out prior to show commencement – approved for refund. ii. Refund – <Member> – Horse vetted out prior to show commencement – ordinary classes approved iii. Refund – <Member> - Horse vetted out prior to show commencement – refund on 2 classes iv. Refund - <Member> - Death of Horse and 2nd Horse vetted out prior to show commencement – full refund and classes for Yearling v. Refund – <Member> - Horse vetted out prior to show commencement – all classes refunded vi. Refund – <Member> – horse sold prior to show commencement - No vii. Refund – <Member> – horse sold prior and wants membership refund too – No viii. Refund - <Member> – Horse vetted out prior to show commencement - classes only approved ix. Refund - <Member> – Horse not ready - No 		Office

7 RULES & REGULATIONS		C/P	ACTION
7.1	<ul style="list-style-type: none"> a. AGM Motions and subsequent Policy and Rule Changes – Motion 3 108 b and 109 a – publish on web and journal – all in favour b. Fred Burton proposed rule changes, 101, 107, 108, 123. <p>Rule 123 Malcom to review and work with Office and come back to next meeting. Rule 101 – add the statement as per provision and delete from point 5 except geldings Rule 107, and Rule 108 DNA compulsory for all horse on registration from 1 August. And that ALL horse remove the fillies, colts etc</p>		Office, MH

8 GENERAL AGENDA ITEMS		C/P	ACTION
8.1	<ul style="list-style-type: none"> a. Hall of Fame nomination – <Horse> Vote on awarding <Horse> for current year <p>The board at the last meeting approved awarding <Horse> for Hall of Fame, however, it was raised that there was a rule in place that prevented nominations after August in the previous year. After subsequent investigation, it was found there was in fact no rule and the closing date of nominations were set as a business decision by the Office Manager based on the timing of the National Show. Previously the National Show was held in the second half of the year and that was the reason the dates were set for August. There is no reason the closing date for nominations cannot be 28 February each year, which was on the nomination forms submitted. The vote was then called to allow the award to be given in 2017.</p> <p>For – Nicole, Sharon, Fred, Steve Against – Malcolm Abstained – Leanne Prime and Chris Burton</p> <p>Nicole move that the Presentation be made at the Annual High Points</p>		Office

9 ANY OTHER BUSINESS		C/P	ACTION
8.1	To reflect and consider the length of the post AGM Board Meeting if the Annual High Points are to be held directly afterward.		ALL

NEXT MEETING: To be held in June (date to be confirmed) in a central location

MEETING CLOSED: 8.05 pm

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